

**Beaver Dam Unified School District
Board of Education Proceedings**

July 13, 2020

The regular meeting of the Beaver Dam Unified School District Board of Education was held on the above date at Beaver Dam High School. President, Chad Prieve, called the meeting to order at 6:30 p.m. Board members present: Marge Jorgensen, Tony Klatt, John Kraus, Jr., Laura Lerwick, Lisa Panzer, Chad Prieve, and Gary Spielman. Board members absent: Bev Beal-Loeck and Joanne Tyjeski.

Mr. Prieve led in the Pledge of Allegiance.

Jorgensen moved, Spielman seconded, to approve the minutes from the regular meeting on June 8, 2020, and the special meeting on June 15, 2020, as presented.

The motion was adopted by unanimous vote.

Kraus, at the request of the President, announced the board may recess into closed session per Wis. Stat. §19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss specific employees and the evaluation of the superintendent. The board will reconvene into open session for the possible transaction of business and adjournment.

Klatt moved, Kraus seconded, to adopt the agenda as presented.

The motion was adopted by unanimous vote.

Mr. DiStefano, Superintendent, provided information regarding student representation at board of education meetings. The student representative will participate in the board meeting and express needs and concerns of students to the board. The representative will be a Junior or Senior student and will begin participating in September or October.

Klatt moved, Kraus seconded, to approve student representation at board of education meetings.

The motion was adopted by unanimous vote.

Dr. White, Director of Human Resources, reviewed the updates to employee handbook language for certified and support staff regarding flex work days and expectations as it relates to the pandemic.

Jorgensen moved, Spielman seconded, to adopt the staff handbook updates as presented.

The motion was adopted by unanimous vote.

Mr. Peters, District Assessment and Technology Officer, reported on the Strategic Plan progress. He reviewed the plan's strategic objectives, District Strategic Actions, School Success Plans for each school level, and district strategic metrics. He explained the impact of the pandemic shut down on assessments and metrics. In 2020-2021, the Strategic Plan will focus on advancing Professional Learning Communities practices, equity, fall baseline assessments, closing gaps, return to school plans, and supporting mental health needs.

Mr. DiStefano reviewed the Return to School Plan for the 2020-2021 school year. He thanked all those involved in creating the plan. He explained the plan attempts to provide something solid, but yet flexible and responsive. He reviewed operations, academic instruction, daily functions and practices, wellness guidelines and protocols, response to confirmed case of COVID-19, and equity considerations. He highlighted the frequently asked questions section and reviewed the communication plan.

Kraus moved, Lerwick seconded, to adopt the Return to School Plan for the 2020-2021 as presented and provide Mr. DiStefano the authority to move within academic instruction options as needed.

The motion was adopted by unanimous vote.

Ms. Malkovich, Director of Business Services, presented the 2020-2021 preliminary budget and tax levy for approval and adoption. She reviewed the budget calendar, projected enrollments, revenues, expenditures, preliminary budget, preliminary tax levy, and mill rates. She requested approval and adoption of the 2020-2021 preliminary budget as presented, including the Fund 10 tax levy of \$10,123,641.

Spielman moved, Jorgensen seconded, to approve and adopt the 2020-2021 preliminary budget as presented, including the Fund 10 tax levy of \$10,123,641.

The motion was adopted by the following vote: Aye – Jorgensen, Klatt, Kraus, Lerwick, Panzer, Prieve, and Spielman. No-None.

Board members recognized Mr. DiStefano, the Return to School Teams, staff and parents for their work on the return to school plan, parents and staff for their patience during these uncertain times, the staff members volunteering to distribute meals to families during the summer months, and Mr. Wilson and the South Beaver Dam Elementary School staff for the outstanding work they did for the farewell celebration.

Ms. Jorgensen, in the absence of Operations Committee Chairperson Ms. Beal Loeck, reported that the committee met virtually on June 22 and received an update on the Jefferson Elementary School project and the 2020-21 budget. Information on lunch prices and student fees was presented along with a recommendation to increase lunch prices by \$.10 and milk prices by \$.05 with no increase to breakfast prices or student fees. The committee received a report on the damage caused by a wind storm on June 2. The insurance company determined the High School athletic field bleachers, press box, and some fencing were a complete loss and valued them at \$320,000. The total cost of replacement is \$796,000, of which the district needs to fund the amount not covered by insurance. Funds from the 5-year facility plan can be used and the plan will then be re-evaluated. The next committee meeting is scheduled for July 27.

Jorgensen moved, Kraus seconded, to fund the cost to replace bleachers and press box for \$796,000 and utilize the funds from the 5-year facility plan to pay for the cost not covered by insurance and then re-evaluate the 5-year facility plan.

The motion was adopted by the following vote: Aye – Klatt, Kraus, Lerwick, Panzer, Prieve, Spielman, and Jorgensen. No-None.

Jorgensen moved, Spielman seconded, to increase lunch prices by \$.10 and milk prices by \$.05 and not to increase breakfast prices and student fees.

The motion was adopted by unanimous vote.

Ms. Panzer, Teaching and Learning Committee Chairperson, reported the committee met virtually on June 15 and received updates on the Achievement Gap Reduction (AGR) Program and the Every Student Succeeds Act grant, a report on the results of the Digital Distance Learning (DDL) staff survey, and the progress of the At-Risk Pathways to Graduation. The next committee meeting is scheduled for July 20.

Board members shared the engagement opportunities they participated in over the past month.

Mr. Prieve provided an overview of the results of the WASB Board Development survey board members completed. An Ad-hoc Committee of the board will review the areas that need improving and present action plans for improvement to the full board.

Panzer moved, Spielman seconded, to approve the following resignations and retirement: Rick Morris-Custodian-Jefferson Elementary School (Retirement effective 8/17/20); Courtney Pierce-Marketing and Business Education Teacher-High School (Resignation effective end of the 2019-20 school year); and Trevor Potratz-Math Teacher-Middle School (Resignation effective 6/16/20).

The motion was adopted by unanimous vote.

Panzer moved, Jorgensen seconded, to approve the following leave of absence request: Stefanie Buss-Grade 3 Teacher-Washington Elementary School (Medical Leave 12/18/20-3/26/21)

The motion was adopted by unanimous vote.

Panzer moved, Jorgensen seconded, to approve the following appointments: Shawn Bansemer-Art Teacher-Jefferson and Wilson Elementary Schools; Jackie Beal-Grade 4 Teacher-Jefferson Elementary School; Joshua Mills-Special Education Teacher-High School; Hope Pramuk-Math Teacher-High School; and Jeff Sauer-Grade 7 Math Teacher-Middle School.

The motion was adopted by the following vote: Aye – Kraus, Lerwick, Panzer, Prieve, Spielman, Jorgensen, and Klatt. No-None.

Mr. Meyer, Director of Teaching and Learning, presented the Student Academic Standards for the 2020-2021 school year. He explained that adoption of the standards is an annual requirement.

Lerwick moved, Kraus seconded, to adopt the 2020-2021 Student Academic Standards as presented.

The motion was adopted by unanimous vote.

Mr. DiStefano presented a draft of the Student Representation at Board Meetings board policy for first reading. The final draft will be presented for adoption at the August regular board meeting.

Kraus moved, Lerwick seconded, to approve the payment of financial claims (Voucher #370, #371, #372, and #373) for District Credit Card, Vehicle Purchases, ACH File, Net Payroll, Payroll Taxes,

WEA Trust Advantage, Health Savings Account, Health Savings Account (District), Fidelity, Franklin, WEA Trust TSA, Wisconsin Retirement System, Payroll Related Voucher, and District Insurance, for a total of \$3,334,722.35. (A listing of these vouchers can be found in the Accounts Payable Check Register.)

The motion was adopted by the following vote: Aye – Lerwick, Panzer, Prieve, Spielman, Jorgensen, Klatt, and Kraus. No-None.

Kraus moved, Jorgensen seconded, the board may recess into closed session per Wis. Stat. §19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss specific employees and the evaluation of the superintendent. The board will reconvene into open session for the possible transaction of business and adjournment.

The motion was adopted by the following vote: Aye – Panzer, Prieve Spielman, Jorgensen, Klatt, Kraus, and Lerwick. No-None.

During closed session, there was discussion regarding specific employees and the evaluation of the superintendent. No action was taken during closed session.

Jorgensen moved, Spielman seconded, to reconvene into open session.

The motion was adopted by unanimous vote.

Spielman moved, Jorgensen seconded, to adjourn the meeting.

The motion was adopted by unanimous vote and the meeting was adjourned at 10:36 p.m.

/s/
Chad Prieve, President

/s/
Marge Jorgensen, Clerk